



Personal Assistant Program



One of our most popular services; this is the perfect program for those small business owners who could use some additional support for administrative task. Whether it's for your personal busy schedule or use with your business, we deliver our clients with an onsite or virtual personal assistant that provide a variety of support, including travel assistance, event planning, errand running, gift assistance, meeting planning, business referrals, etc.

Our service actually assists those who already have personal. Since we have established relationships, Black Pearl Concierge can even assist our client's personal assistant by providing them with a service that compliments them in providing you with more efficient service.